

WIMBORNE MINSTER TOWN COUNCIL

RESOURCES COMMITTEE MEETING 18 APRIL 2017

SCHEDULE OF CHEQUES FOR APPROVAL

Pay Ref	Payment Date	Payee	Description	Amount	Net	Recoverable VAT	Dept Code	Merchant Category
DD 1	01.04.17	East Dorset District Council	Business Rates - Town Hall - May 2017	664.00	664.00	0.00	5620	T/Hall - Business Rates
DD 2	20.04.17	East Dorset District Council	Council Tax - Lodge - April 2017	237.97	237.97	0.00	6657	Gen Rec - Lodge Exp/Council Tax
DD 6	14.04.17	Extra Energy Limited	Gas - Town Hall - 08.03.17 - 31.03.17	141.17	134.45	6.72	5617	T/Hall - Heating Gas
DD 7	14.04.17	Extra Energy Limited	Electricity - Town Hall - 04.02.17 - 03.04.17	186.17	177.30	8.87	5618	T/Hall - Electricity
DD 8	14.04.17	Extra Energy Limited	Electricity - Pavilion - 09.03.17 - 31.03.17	117.82	98.18	19.64	6892	R/Cotts - Pavilion Services
DD 9	21.04.17	British Gas	Gas - Pavilion 01.03.17 - 31.03.17	16.64	14.47	2.17	6891	R/Cotts - Pavilion Gas
DD 11	14.04.17	Southern Electric	Electricity - Redcotts Rec Lighting 24.12.16 - 27.03.17	63.00	60.00	3.00	6655	Gen Rec - Lighting
DD 12	11.04.17	Southern Electric	Electricity - CCTV Poles 24.12.16 - 27.03.17	112.46	107.11	5.35	6470	CCTV - CCTV Maintenance
DD 20	02.05.17	Public Works Loan Board	CCTV Loan 1	3918.58	3918.58	0.00	6471	CCTV - CCTV Loans
# SO 1	01.04.17	Wimborne Business Systems Ltd	Line Rental & Internet Services - April 2017	62.21	51.84	10.37	5406	Admin - General Office Expenses
# DC 1	21.03.17	Royal Mail	100 x 2nd Class Stamps	55.00	55.00	0.00	5408	Admin - Postage
DC 2	04.04.17	Amazon.co.uk	1 x Viz-Pro Magnetic Dry Wipe Whiteboard/Flipchart & Pad	44.99	44.99	0.00	5406	Admin - General Office Expenses
008694	18.04.17	Petty Cash	Imprest	161.58	161.58	0.00	1209	Petty Cash Account
008697	18.04.17	Cllr T Wheeler	Travel Expenses 21.02.17 & 06.04.17	59.22	59.22	0.00	5842	Mayoral/Civc - Members Travel
008691	23.03.17	DAC Beachcroft LLP	Legal Fees - VAT Element Only	279.80	0.00	279.80	5411	Admin - Legal Expenses
008693	07.04.17	Dorset Drainage Services (UK) Ltd	Water Supply Pipe Repair - Town Hall	528.00	440.00	88.00	5624	T/Hall - Minor Repair/Maintenance
008692	04.04.17	Mr G J Foley	Elvis - Mayor's Charity Gala Night 31.03.17	550.00	550.00	0.00	2880	Fund - Mayor's Charities
008699	18.04.17	Local World Limited	08x03 Advertisement - Annual Town Meeting	129.60	108.00	21.60	5417	Admin - Advertising
008700	18.04.17	Phillipa Hammond	Cleaning & Pointing repairs - Jubilee Garden	455.00	455.00	0.00	6447	Building - Buildings Fund
008701	18.04.17	Sorrels Caterers Limited	Mayor's Charity Gala - Elvis Night 31.03.17	576.00	480.00	96.00	2880	Fund - Mayor's Charities
008702	18.04.17	Sorrels Caterers Limited	Buffet - Mayor's Reception - South Korean Visitors 24.03.17	168.00	140.00	28.00	5422	Admin - Public Relations
008703	18.04.17	TC Plumbing & Heating	Supply & Fit New 15mm Mains Water Isolation Valve	107.96	89.97	17.99	5624	T/Hall - Minor Repair/Maintenance
008695	18.04.17	War On Waste Ltd	Wheelee Bin Emptying - March 2017	159.30	132.75	26.55	6676	Gen Rec - Waste Disposal
008704	18.04.17	Wimborne & District Community Association	Hire of Minster Hall - Mayor's Charity Gala Elvis Night 31.03.17	205.00	200.00	5.00	2880	Fund - Mayor's Charities

BACS	21.04.17	ACE Office Environments	Box White Paper XX51720	24.18	20.15	4.03	5406	Admin - General Office Expenses	
			Notepads x3, Paper 1x Yellow, 1x Blue & 1x Green	22.03	18.36	3.67	5406	Admin - General Office Expenses	46.21
BACS	21.04.17	Advanced Resin Solutions Ltd	25% Deposit - Sun Clock Installation - Redcotts Rec Grnd	898.50	748.75	149.75	2800	Fund - General Fund	
BACS	21.04.17	Custom Fire & Security Ltd	Replacement 8 Channel 360 Vision CCTV Matrix	534.00	445.00	89.00	6470	CCTV - CCTV Maintenance	
BACS	21.04.17	Dantek Environmental Services (UK) Ltd	Legionella Testing - Redcotts Pavilion	121.50	101.25	20.25	6892	R/Cotts - Pavilion Services	
BACS	21.04.17	Dorset Association Of Parish & Town Councils	Annual Conference - 2 Attendees	120.00	120.00	0.00	5841	Mayoral/Civc - Members Training	
BACS	21.04.17	East Dorset District Council	Wimborne BID Levy	213.75	213.75	0.00	6046	GSL - BID Levy	
BACS	21.04.17	Jewson Ltd	4 x 20kg Postcrete & Yale Sashlock	54.78	45.65	9.13	6661	Gen Rec - Consumables	
BACS	21.04.17	Lisa Dukes	Cleaning - Town Hall	85.00	85.00	0.00	5622	T/Hall - Cleaning Contract	
BACS	21.04.17	The Minster Press	1/2pg Advertisement - Offical Wimborne Minster Guide 2017	134.70	112.25	22.45	5417	Admin - Advertising	
BACS	21.04.17	RJS Window Cleaning	Cleaning Bus Shelters - Leigh Road (Mar) & St John's Hill (Feb & Mar)	79.20	66.00	13.20	6265	P&E - Bus Shelters Exp	
BACS	21.04.17	South West Councils	Annual Associate Subscription 01.04.17 - 31.03.18	442.80	369.00	73.80	5420	Admin - Membership Of O/S Bodies	
BACS	21.04.17	Spaldings Limited	Safety Boots x1	45.61	38.01	7.60	6670	Gen Rec - G'Men's PPE	
BACS	21.04.17	Top Marks Contractors Ltd	Window Cleaning - Town Hall	35.00	35.00	0.00	5624	T/Hall - Minor Repair/Maintenance	
BACS	21.04.17	Wimborne BID Ltd	Square Bookings Assistance 06.03.17-31.03.17	296.40	247.00	49.40	5464	Admin - Square Bookings Assistance	
			Town Centre Maintenance 11.03.17-10.04.17	225.00	187.50	37.50	6269	P&E - Town Centre Maintenance	
BACS	21.04.17	Wimborne Business Systems Ltd	IT Support - Cemetery PC	187.50	156.25	31.25	5469	Admin - Cemetery Miscellaneous Exp	
			IT Support - Town Hall PC	206.26	171.88	34.38	5465	Admin - IT & Website	
			HP Laserjet Pro M252dw Colour Printer & Installation - CCTV Control Rm	238.54	198.78	39.76	6470	CCTV - CCTV Maintenance	
			HP Toner 201A Black & HP201A 3 Colour Cartridge Pack	291.82	243.18	48.64	5406	Admin - General Office Expenses	
			Sophos Cloud Anti-Virus Software x5 15.10.16-14.10.17	144.60	120.50	24.1	5465	Admin - IT & Website	
			Call Charges - February 2017	30.64	25.53	5.11	5406	Admin - General Office Expenses	
BACS	21.04.17	Salaries	Salaries (Town Council & Cemetery Staff)	10747.04	10747.04	0.00	2250	Salaries	
BACS	21.04.17	Inland Revenue	Tax & NIC	2597.17	2597.17	0.00	2251	Tax & NIC	
BACS	21.04.17	Dorset County Pension Fund	Superannuation	2482.65	2482.65	0.00	2252	Superannuation	
		Total		28356.17	27074.09	1282.08			

- denotes already on SAGE

Sum of BACS Payments

20258.67

* To be recharged to the Cemetery