

WIMBORNE MINSTER TOWN COUNCIL

RESOURCES COMMITTEE MEETING 18 OCTOBER 2016

SCHEDULE OF CHEQUES FOR APPROVAL

Pay Ref	Payment Date	Payee	Description	Amount	Net	Recoverable VAT	Dept Code	Merchant Category	
DD 1	01.11.16	East Dorset District Council	Business Rates - Town Hall - November 2016	690.00	690.00	0.00	5620	T/Hall - Business Rates	
DD 2	20.10.16	East Dorset District Council	Council Tax - Redcotts Lodge - October 2016	225.00	225.00	0.00	6657	Gen Rec - Lodge CT	
DD 3	14.09.16	Siemens Financial Services	Photocopier Lease	335.97	279.98	55.99	5409	Admin - Photocopier	
DD 11	10.10.16	Southern Electric	Electricity - Recreation Ground Lighting 28.06.16-22.09.16	59.15	56.34	2.81	6655	Gen Rec - Lighting	
DD 20	31.10.16	Public Works Loan Board	CCTV Loan 1	3918.58	3918.58	0.00	6471	CCTV - Loan Repayments	
DD 25	24.10.16	Public Works Loan Board	Town Hall Mortgage	6868.03	6868.03	0.00	5626	T/Hall - Mortgage	
# SO 1	01.10.16	Wimborne Business Systems Ltd	Line Rental & Internet Services - October 2016	62.21	51.84	10.37	5406	Admin - General Office Expenses	
# DC 1	26.09.16	Post Office	100 x 2nd Class Stamps & 12 x 1st Class Stamps	62.68	62.68	0.00	5408	Admin - Postage	
008600	19.10.16	Petty Cash	Imprest	64.42	64.42	0.00	1209	Petty Cash Account	
008601	18.10.16	A T King	Refreshments x 54 - Mayor's Civic Lunch 14.09.16	648.00	648.00	0.00	5835	Mayoral/Civic - Civic Fund	
			Refreshments x 60 Somme Anniversary 21.04.16	190.00	190.00	0.00	5835	Mayoral/Civic - Civic Fund	838.00
008593	19.10.16	BDO LLP	External Audit Fee - Annual Return 2015/2016	1200.00	1000.00	200.00	5463	Admin - Audit Fees	
008594	19.10.16	D P Marquees Ltd	25 x Folding Chairs - Christmas Lights Switch On	74.32	61.93	12.39	5466	Admin - Christmas Lighting/Stage & PA	
008595	19.10.16	Jewson Ltd	Consumables	3.55	2.96	0.59	6661	Gen Rec - Consumables	
			1.8M Sawn Unseasoned Timber	24.71	20.59	4.12	6661	Gen Rec - Consumables	85.52
			3x Padlocks	57.26	47.71	9.55	6660	Gen Rec - Repair/Renewal	*
008602	18.10.16	Mega Vans FTS LTD	Electric Vehicle - Software Service Update & 1x Rear Light Unit	360.00	300.00	60.00	6672	Gen Rec - Mega Van Service	
008596	19.10.16	The Minster Press	22 x A4 16 Page Packs - Mayor's Civic Day 14.09.16	89.00	89.00	0.00	5835	Mayoral/Civic - Civic Fund	
008597	19.10.16	Rainford Electrical	Fixed Wiring Remedial Works - Groundsman's Lodge	240.00	240.00	0.00	6452	Building - Groundsman's Lodge	
008598	19.10.16	The Priest's House Museum Trust	Refreshments x50 - Mayor's Civic Day 14.09.16	172.50	143.75	28.75	5835	Mayoral/Civic - Civic Fund	
008591	11.10.16	War On Waste Ltd	Wheelie Bin Emptying - September	159.30	132.75	26.55	6676	Gen Rec - Waste Disposal	
008592	11.10.16	War On Waste Ltd	Additional Collection 16.09.16	17.94	14.95	2.99	6676	Gen Rec - Waste Disposal	
008599	19.10.16	W.D.C.A (Wimborne & District Community Assoc)	Room Hire & Catering - Mayor's Civic Day 14.09.16	193.50	166.50	27.00	5835	Mayoral/Civic - Civic Fund	
008590	30.09.16	Wimborne Business Systems Ltd	Call Charges 01.04.16-31.08.16	147.58	122.98	24.60	5406	Admin - General Office Expenses	
			HP Laserjet Colour Printer & Installation	272.72	227.27	45.45	5413	Admin - Capital Office Equipment	
			Email & Web Hosting & Website Annual Maintenance Charge	348.00	290.00	58.00	5465	Admin - IT development	768.30
BACS	21.10.16	ACE Office Environments	Office Consumables	37.21	31.01	6.20	5406	Admin - General Office Expenses	
BACS	21.10.16	Avoncrop Amenity Products	Chemicals & Grass Seed - Bowling Green	741.22	648.98	92.24	6871	R/Cotts - Bowling	

BACS	21.10.16	C & O Tractors	2 x Belts Toro Mower	120.94	100.78	20.16	6660	Gen Rec - Repair/Renewal	
			Blades - Stihl Hedgecutter	74.21	61.84	12.37	6660	Gen Rec - Repair/Renewal	195.15
BACS	21.10.16	Chubb Fire & Security Ltd	1 x Hydrospray Fire Extinguisher - Town Hall	51.82	43.18	8.64	5624	T/Hall - Minor Repair/Maintenance	
BACS	21.10.16	Custom Security Services Ltd	Call Out - CCTV Repairs	90.00	75.00	15.00	6470	CCTV - Repair/Maintenance	
BACS	21.10.16	Dantek Environmental Services (UK) Ltd	Legionella Testing - Redcotts Pavilion	121.50	101.25	20.25	6892	R/Cotts - Pavilion Services	
BACS	21.10.16	Dorset Association Of Parish & Town Councils	Clerk's Seminar 22.09.16	40.00	40.00	0.00	5406	Admin - General Office Expenses	
BACS	21.10.16	Mrs Sue Cook	Final Installment - Mayoral Allowance	1000.00	1000.00	0.00	5830	Mayoral/Civic - Mayoral Allowance	
BACS	21.10.16	P D Farr Engineering Ltd	Service & repairs - Toro Mower	637.10	530.92	106.18	6660	Gen Rec - Repair/Renewal	
BACS	21.10.16	RJS Window Cleaning Services Ltd	Cleaning - Leigh Road Bus Shelter	26.40	22.00	4.40	6265	P&E - Bus Shelter Expenses	
BACS	21.10.16	Wimborne BID Ltd	Square Bookings Assistance 12.09.16-07.10.16	296.40	247.00	49.40	5464	Admin - Square Bookings Assistance	
BACS	21.10.16	Wimborne Cemetery Joint Management Committee	Annual Contribution - 2nd Half	3562.50	3562.50	0.00	6040	GSL - Cemetery Precept	
BACS	21.10.16	Salaries	Salaries (Town Council & Cemetery Staff)	9966.81	9966.81	0.00	2250	Salaries	
BACS	21.10.16	Inland Revenue	Tax & NIC	2302.29	2302.29	0.00	2251	Tax & NIC	
BACS	21.10.16	Dorset County Pension Fund	Employees' Superannuation	213.12	213.12	0.00	2252	Superannuation	
		Total		35765.94	34861.94	904.00			

- denotes already on SAGE

Sum of BACS Payments

19281.52

* £24.33 plus vat will be recharged to the Cemetery