

## Appendix A

## WIMBORNE MINSTER TOWN COUNCIL

## RESOURCES COMMITTEE MEETING 19 JANUARY 2016

## SCHEDULE OF CHEQUES FOR APPROVAL

Pay Ref	Payment Date	Payee	Description	Amount	Net	Recoverable VAT	Dept Code	Merchant Category
D/D 2	20.01.16	East Dorset District Council	Lodge Council Tax - January 2016	218.00	218.00	0.00	6657	Gen Rec Lodge Exp/CT
D/D 11	10.01.16	Southern Electric	Electricity - Street Lighting 24.09.15-23.12.15	60.88	57.99	2.89	6655	Gen Rec - Lighting
D/D 12	07.01.16	Southern Electric	Electricity - CCTV Poles 24.09.15-23.12.16	109.33	104.13	5.20	6470	CCTV - Maintenance
D/D 13	15.02.16	Bournemouth Water	Water - T/Hall 08.07.15-11.01.16	130.61	130.61	0.00	5619	T/Hall - Sewerage & Water
D/D 15	15.02.16	Bournemouth Water	Water - Recreation Ground 04.07.15-06.01.16	47.55	47.55	0.00	6818	R/Cotts - Ground Services
D/D 19	13.01.16	Public Works Loan Board	Leigh Park Community Centre Loan	7476.57	7476.57	0.00	6449	Building - L/Park Com Centre Loan
DC 1	17.12.15	Dorset County Council	50 x Commercial Waste Sacks - Dog Bin Emptying	90.00	90.00	0.00	6674	Gen Rec - Dog Bins
DC 2	22.12.15	Tesco	Christmas Boxes For Groundstaff	44.00	36.67	7.33	5406	Admin - General Office Expenses
DC 3	07.01.16	Post Office Ltd	100 x 2nd Class & 24 1st Class Stamps	70.38	70.38	0.00	5408	Admin - Postage
008414	19.01.16	Petty Cash	Imprest	26.00	26.00	0.00	1209	Petty Cash Account
008415	19.01.16	Alan Breakwell	Interim Audit 2015/16	285.40	285.40	0.00	5463	Admin - Audit Fees
# 008406	16.12.15	A. T. King	Refreshments - Town Crier's Competition	171.75	171.75	0.00	5840	Mayoral/Civic - Town Crier's Comp
# 008405	14.12.15	CPS (Concert Production Services Ltd)	Stage & Sound System - Christmas Lights Switch-On	3036.00	2530.00	506.00	5466	Admin - Christmas Lighting
008409	05.01.16	Greene King Plc	Refreshments - New Year's Eve Reception	107.50	89.58	17.92	5406	Admin - General Office Expenses
008412	14.01.16	Mr Paul Hanwell	Lime Tree Pollarding & Additional Tree works - R/Cotts	1700.00	1700.00	0.00	6668	Gen Rec - Contract Work
008416	19.01.16	LITE Limited	Christmas Lighting - Final Payment	8694.00	7245.00	1449.00	5466	Admin - Christmas Lighting

# 008408	23.12.15	Mr P Milton	Repairs To T/Hall Roof & Gutter Clearing	265.00	265.00	0.00	6447	Buildings - Buildings Fund	
008417	19.01.16	Minster Press	1000x A4 Mayor's Letterheaded Paper	190.80	159.00	31.80	5406	Admin - General Office Expenses	
008418	19.01.16	PHS Group	Sanitary Waste Disposal 19.01.16-18.01.17	20.63	17.19	3.44	5622	T/Hall - Cleaning Contract	
			Air Freshener Contract 19.01.16-18.01.17	273.60	228.00	45.60	6893/6816	R/Cotts - Air Freshener/Maintenance	294.23
008410	06.01.16	River Allen Bat Roost	Supply 12 x Bird Boxes - Redcotts Recreation Ground	84.00	84.00	0.00	5406	Admin - General Office Expenses	
			Donation Towards Bird Box Installation Costs	50.00	50.00	0.00	5406	Admin - General Office Expenses	134.00
008419	19.01.16	Royal British Legion	Drinks - Mayoral Christmas Function - 8.12.15	72.55	72.55	0.00	5416	Admin - General Office Expenses	
# 008404	09.12.15	Sadetra Limited	Event Management - Christmas Lights Switch-On 2015	100.00	100.00	0.00	5406	Admin - General Office Expenses	
# 008407	23.12.15	Top Marks (Dorset) Limited	Window Cleaning - Council Offices	35.00	35.00	0.00	5624	T/Hall - Minor Repair/Maintenance	
008420	19.01.16	Viridor Waste Management Limited	Duty Of Care Charge - 01.12.15-31.12.15	13.00	10.83	2.17	5406	Admin - General Office Expenses	
008413	15.01.16	War On Waste Limited	Wheelie Bin Emptying 01.12.15-31.12.15	148.50	123.75	24.75	6676	Gen Rec - Waste Disposal	
008421	19.01.16	Wimborne Bowls Club	Water Refund 2015	289.15	289.15	0.00	6871	R/Cotts - Bowling	
008422	19.01.16	Wimborne - Valognes Twinning Association	Group Membership 2016	15.00	15.00	0.00	5420	Admin - Membership Of O/S Bodies	
BACS	22.01.16	ACE Office Environments	Office Stationery	39.04	32.53	6.51	5406	Admin - General Office Expenses	
BACS	22.01.16	Closec UK Ltd	Town Crier's Coat	500.00	500.00	0.00	2800	Fund - General Fund	
BACS	22.01.16	The Consortium	Consumables	89.93	74.94	14.99	6661	Gen Rec - Consumables	
BACS	22.01.16	Cllr Mrs Sue Cook	Travel Expenses	33.30	33.30	0.00	5842	Mayoral/Civic - Member's Travel	
BACS	22.01.16	Custom Fire & Security	Intruder Alarm Maintenance Contract -R/Cott's Store	74.16	61.80	12.36	6658	Gen Rec - Misc incl Xmas Tree	
BACS	22.01.16	Gabude	Website Maintenance	75.00	75.00	0.00	5465	Admin - IT Development	
BACS	22.01.16	Kore Cleaning Services	Cleaning Redcotts Changing Rooms & Public Toilets	315.00	315.00	0.00	6893	R/Cotts Cleaner/Maintenance	
BACS	22.01.16	RJS Window Cleaning Services Ltd	Cleaning - Leigh Road Bus Shelter	24.00	20.00	4.00	6265	P&E - Bus Shelter Expenses	
BACS	22.01.16	Simon Cameroon	Cleaning Council Offices	208.00	208.00	0.00	5622	T/Hall - Cleaning Contract	
BACS	22.01.16	Wimborne BID Ltd	Town Centre Maintenance 11.11.15-11.01.16	450.00	375.00	75.00	6269	P&E - Town Centre Maintenance	
			Square Bookings Assistance 16.11.15-17.01.16	615.60	513.00	102.60	5464	Admin - Square Bookings Assistance	1065.60

BACS	22.01.16	Salaries	Salaries (Council & Cemetery)	9073.00	9073.00	0.00	2250	Salaries
BACS	22.01.16	Inland Revenue	Tax and NI (Council & Cemetery)	2084.36	2084.36	0.00	2251	Tax & NIC
BACS	22.01.16	Dorset County Council	Superannuation (Council & Cemetery)	1121.19	1121.19	0.00	2252	Superannuation
		<b>Total</b>		<b>38527.78</b>	<b>36216.22</b>	<b>2311.56</b>		

# - denotes already on SAGE

Sum of BACS Payments

14702.58