

Appendix A

WIMBORNE MINSTER TOWN COUNCIL

RESOURCES COMMITTEE MEETING 19 APRIL 2016

SCHEDULE OF CHEQUES FOR APPROVAL

Pay Ref	Payment Date	Payee	Description	Amount	Net	Recoverable VAT	Dept Code	Merchant Category
DD 1	01.05.16	East Dorset District Council	Business Rates - Town Hall - May 2016	690.00	690.00	0.00	5620	T/Hall - Business Rates
DD 2	20.04.16	East Dorset District Council	Council Tax - Redcotts Lodge - April 2016	223.35	223.35	0.00	6657	Gen Rec - Lodge CT
DD 3	14.03.16	Siemens Financial Services Limited	Photocopier	514.77	428.98	85.79	5409	Admin - Photocopier
DD 11	16.04.16	Southern Electric	Electricity - Rec Lighting 24.12.15-29.03.16	64.48	61.41	3.07	6655	Gen Rec - Lighting
DD 12	13.04.16	Southern Electric	Electricity - CCTV Poles 24.12.16-29.03.16	115.73	110.22	5.51	6470	CCTV - Maintenance
DD 20	29.04.16	Public Works Loan Board	CCTV Loan 1	3918.58	3918.58	0.00	6471	CCTV - Loan Repayments
DD 25	22.04.16	Public Works Loan Board	Town Hall Mortgage	6868.03	6868.03	0.00	5626	T/Hall - Mortgage
# SO 1	01.03.16	Wimborne Business Systems Ltd	Line Rental & Internet Services - March 2016	62.21	51.84	10.37	5406	Admin - General Office Expenses
# SO 1	01.04.16	Wimborne Business Systems Ltd	Line Rental & Internet Services - April 2016	62.21	51.84	10.37	5406	Admin - General Office Expenses
# DC 1	21.03.16	Royal Mail	Postage	2.00	2.00	0.00	5408	Admin - Postage
# DC 2	07.04.16	Dorset County Council	50x Commercial Waste Sacks - Dog Bin Emptying	92.50	92.50	0.00	6674	Gen Rec - Dog Bin Emptying
DC 3	12.04.16	Furniture@work	Full Lumbar 3 Lever Operator Chair	68.40	57.00	11.40	5406	Admin - General Office Expenses
008477	15.03.16	Petty Cash	Imprest	216.42	216.42	0.00	1209	Petty Cash Account
# 008457	22.03.16	Cllr S K Bartlett	Travel Expenses 16.07.15-17.03.16	562.50	562.50	0.00	5842	Mayoral/Civ - Member Travel
008465	19.04.16	Richard Broadway	Design & Print QEII Birthday Invitations x30	36.05	36.05	0.00	2800	Fund - General Fund
008458	29.03.16	Friar Best Insurance Services Limited	Insurance- W'borne Cemetery Joint Management Cttee	2444.67	2444.67	0.00	5471	Admin - Cemetery Misc Exp *
008466	19.04.16	Jewson Limited	Multi Head Expanding Foam Handgun x2	18.22	15.18	3.04	6661	Gen Rec - Consumables
008467	19.04.16	Local World Limited	Advertisement - Annual Town Meeting	129.60	108.00	21.60	5417	Admin - Advertising
008468	19.04.16	Mega Vans FTS LTD	Electric Vehicle Software Service Update	300.00	250.00	50.00	6658	Gen Rec - Miscellaneous
008478	19.04.16	Minster Press	300x Order Of Service - Civic Service	154.00	154.00	0.00	5834	Mayoral/Civ - PR/Civic Exp

008461	01.04.16	PD Farr Engineering Ltd	Fabricate, Fit & Paint 8x Post Caps & 1x Post	960.00	800.00	160.00	6658	Gen Rec - Miscellaneous	
008469	19.04.16	Rainford Electrical	Replace Outside Lights - Town Hall & Redcotts Lodge	80.00	80.00	0.00	5624/6452	T/Hall - Minor Repair/Maintenance	
008463	08.04.16	Mr S Cameroo	Cleaning Council Offices - Final Invoice	192.00	192.00	0.00	5622	T/Hall - Cleaning Contract	
008470	19.04.16	South West Councils	People Management Training 27.04.16	822.00	685.00	137.00	2800	Fund - General Fund	
008471	19.04.16	SSE	Electricity - Christmas Lighting 2015	391.67	326.39	65.28	5466	Admin - Christmas Lighting	
008472	19.04.16	SSE Contracting Ltd	Refit lantern Bowl L/C2 - Redcotts Recreation Ground	50.52	42.10	8.42	6660	Gen Rec - Repair/Renewal	
008460	29.03.16	Tivmanco Ltd	Registrar Parking 01.04.15-31.03.16	420.00	350.00	70.00	5406	Admin - General Office Expenses	
008473	19.04.16	Tivmanco Ltd	Registrar Parking 01.04.16-31.03.17	420.00	350.00	70.00	5406	Admin - General Office Expenses	
008462	07.04.16	War On Waste	Wheelie Bin Emptying - March 2016	148.50	123.75	24.75	6676	Gen Rec - Waste Disposal	
# 008456	17.03.16	Wimborne Business Systems Ltd	Call Charges - January 2016	41.78	34.82	6.96	5406	Admin - General Office Expenses	
			Call Charges - February 2016	13.80	11.50	2.30	5406	Admin - General Office Expenses	
			Sophos Anti-Virus Protection x5 Computers	144.60	120.50	24.10	5406	Admin - General Office Expenses	200.18
008474	19.04.16	Wimborne History Festival Ltd	Ward Budget Grant - Cllr S K Bartlett	88.34	88.34	0.00	2800	Fund - General Fund	
008475	19.04.16	Wborne Minster Chamber Of Trade & Commerce	Annual Membership 01.04.16-31.03.17	36.00	36.00	0.00	5420	Admin - Membership O/S Bodies	
BACS	22.04.16	ACE Office Environments	White Paper x5 Reams	24.55	20.46	4.09	5406	Admin - General Office Expenses	
			Coloured Paper x2 Reams & 1000 Envelopes	42.66	35.55	7.11	5406	Admin - General Office Expenses	67.21
BACS	22.04.16	Arco	Tradesman Trousers x1 - Groundstaff	32.39	26.99	5.40	6670	Gen rec - G'Men's PPE	
BACS	22.04.16	Closec UK Ltd	Town Crier's Coat & Waistcoat	1000.00	1000.00	0.00	2800	Fund - General Fund	
BACS	22.04.16	Custom Fire & Security	Annual Maintenance Contract 01.04.15-31.03.16	7638.48	6365.40	1273.08	6470	CCTV - Maintenance	
			Installation & Test - New Radio Link Camera 19 & 17	1262.40	1052.00	210.40	6470	CCTV - Maintenance	
			CCTV Repairs	284.09	236.74	47.35	6470	CCTV - Maintenance	
			New Dome Camera	1620.00	1350.00	270.00	6470	CCTV - Maintenance	10804.97
BACS	22.04.16	East Dorset District Council	Square Enhancement Contribution 2015	3000.00	3000.00	0.00	6245	P&E - Town Centre Redevelopment	3000.00
BACS	22.04.16	Gabude	Website Maintenance	75.00	75.00	0.00	5465	Admin - IT Development	

BACS	22.04.16	Jenna Milton (Kore Cleaning Services)	Cleaning Redcotts Changing Rooms & Public Toilets	262.50	262.50	0.00	6893	R/Cotts Cleaner/Maintenance	
			Cleaning Council Offices	135.00	135.00	0.00	5622	T/Hall - Cleaning Contract	397.50
BACS	22.04.16	RJS Window Cleaning Services Ltd	Cleaning - Leigh Road Bus Shelter	26.40	22.00	4.40	6265	P&E - Bus Shelter Expenses	
BACS	22.04.16	Trade UK (Screwfix)	Exterior Lights x2, Trousers & Consumables	61.23	51.03	10.20	6670/6661	Gen Rec - Consumables	
			Safety Boots - Groundstaff	24.99	24.99	0.00	6670	Gen Rec - G'Mens's PPE	86.22
BACS	22.04.16	Viridor Waste Management Limited	Duty Of Care Charge	13.00	10.83	2.17	5406	Admin - General Office Expenses	
BACS	22.04.16	Wimborne BID Ltd	Square Bookings Assistance 21.03.16-17.04.16	296.40	247.00	49.40	5464	Admin - Square Bookings Assistance	296.40
BACS	22.04.16	Wimborne Cemetery Joint Management Cttee	50% South West Councils Investigation	763.70	763.70	0.00	2800	Fund - General Fund	
			First Half Yearly Contribution 2016-17	3562.50	3562.50	0.00	6040	GSL - Cemetery Precept	4326.20
BACS	22.04.16	Salaries	Salaries (Council & Cemetery)	9482.32	9482.32	0.00	2250	Salaries	
BACS	22.04.16	Inland Revenue	Tax and NI (Council & Cemetery)	2400.69	2400.69	0.00	2251	Tax & NIC	
BACS	22.04.16	Dorset County Council	Superannuation (Council & Cemetery)	308.14	308.14	0.00	2252	Superannuation	
		Total		52669.37	50015.81	2653.56			

- denotes already on SAGE

* These will be recharged o Wimborne Cemetery Joint Management Committee

Sum of BACS Payments

32316.44