

WIMBORNE MINSTER TOWN COUNCIL

MINUTES of a meeting of the **RESOURCES COMMITTEE** held on **TUESDAY 19 JANUARY 2010 at 6.30 pm** in the Committee Room, Town Hall, Wimborne Minster.

COMMITTEE MEMBERS PRESENT

Cllr A J Hampton (Chairman)
Cllr Mrs B S J Feltham (Vice-Chairman)
Cllr R D Cook
Cllr L G Harvey
Cllr Mrs D J March
Cllr A K Oliver, MBE
Cllr D G L Packer
Cllr J Burden – Ex-Officio – Chairman of the Council
Cllr T F Wheeler– Ex-Officio – Vice-Chairman of the Council

181 **CLLR MICHAEL HODKINSON**

Members stood in silence in memory of Michael Hodkinson, a serving Councillor and member of this Committee, who died on 4 January 2010.

182 **SCHEDULE OF PAYMENTS**

The cheques for January 2010 were approved and signed – see **Appendix A** to these Minutes.

183 **MONTHLY ACCOUNTS**

The Town Clerk submitted for information the monthly accounts for the period to the end of December 2009, a copy of which had been circulated to each Member and a copy of which appears as **Appendix B** to these Minutes in the Minute Book.

184 **INTERNAL AUDITOR'S REPORT**

The Town Clerk submitted a letter dated 25 November 2009 from the Town Council's Internal Auditor, a copy of which had been circulated to each Member and a copy of which appears as **Appendix C** to these Minutes in the Minute Book.

The letter set out the Internal Auditor's report following his first interim audit.

His main recommendations related to the need to review Financial Regulations and the Town Council's Allocated Funds as part of the budgetary process.

RESOLVED:

- (a) that the Internal Auditor's report be noted;
- (b) that the Town Clerk arrange for the Internal Auditor's recommendations to be implemented;
- (c) that the Financial Regulations be reviewed as suggested and the Town Clerk submit a revision with the recommended changes as soon as possible.

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DORSET CRUSE BEREAVEMENT CARE - GRANT APPLICATION

The Town Clerk submitted a letter from Jan Snook of the Dorset CRUSE Fundraising Committee, a copy of which had been circulated to each Member and a copy of which appears as **Appendix D** to these Minutes in the Minute Book.

The organisation was seeking a grant to assist them with their work in Wimborne Minster and other parts of Dorset.

RESOLVED:

- (a) that in accordance with Section 137 of the Local Government Act 1972 a grant of £100 be made to Dorset CRUSE from the Grant Contingency budget;
- (b) that the organisation be invited to apply annually as part of the normal grant process;
- (c) that the organisation be reminded of the other local authorities in the area which might also be able to assist.

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LEIGH PARK CHILDREN'S CENTRE & COMMUNITY CENTRE

The Town Clerk reported for information that preliminary site work had started, with the main building work commencing at the end of the month.

He added that no formal commitment had yet been received from the County Council, although a report to its Cabinet the next day recommended that the Town Council's proposed design, construction method and contractor be accepted.

There were other issues which the Town Clerk needed to clarify with County Officers which he would do over the next few days.

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The meeting closed at 6.56 pm

Signed Date.....
Town Mayor and Chairman of the Council