

Dear Councillor

14 May 2009

You are invited to attend a meeting of the **RESOURCES COMMITTEE** to be held **on TUESDAY 19 MAY 2009 at 6.30 pm** in the Committee Room at the Town Hall, West Borough, Wimborne Minster.

Members of the public are advised that they may speak at the meeting, at the discretion of the Chairman, if notification is given to the Clerk prior to the meeting.

Yours sincerely

Town Clerk

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**A G E N D A**

- 1** Apologies for Absence.
- 2** **ELECTION OF CHAIRMAN 2009/2010**  
Cllr A J Hampton to be proposed and seconded as Chairman of Committee for the 2009/2010 municipal year.
- 3** **ELECTION OF VICE-CHAIRMAN 2009/2010**  
Cllr Mrs B S J Feltham to be proposed and seconded as Vice-Chairman of Committee for the 2009/2010 municipal year.
- 4** **SCHEDULE OF PAYMENTS**
- 5** **MONTHLY ACCOUNTS**  
To receive the monthly accounts for the period to the end of April 2009 (copy herewith).
- 6** **INTERNAL AUDITOR'S REPORT**  
To receive a letter dated 12 May 2009 from the Internal Auditor (copy herewith).

Resources Committee – 19 May 2009

**7 FINAL ACCOUNTS 2008/2009**

To approve the final accounts audited by the Council's Internal Auditor for the year ending 31 March 2009 (copy herewith).

**8 ANNUAL RETURN 2008/2009**

To approve the Statement of Accounts and Annual Governance Statement as part of the annual return process for audit purposes (copy herewith).

**MEMBERS OF COMMITTEE**

**Cllr R D Cook**

**Cllr Mrs B S J Feltham**

**Cllr A J Hampton**

**Cllr L G Harvey**

**Cllr M J Hodkinson**

**Cllr Mrs D J March**

**Cllr A K Oliver, MBE**

**Cllr D G L Packer**

**Ex-Officio - Chairman & Vice-Chairman of the Council**

(Members are reminded of the importance of letting the office know of non-attendance by noon on the day of the meeting.)

**LOCAL GOVERNMENT ACT 2000 and CODE of CONDUCT**

Members are reminded that when in Committee any personal or personal and prejudicial interests must be declared at the commencement of the discussion involving that interest or when the interest becomes apparent and must then take the appropriate action in accordance with the Council's Code of Conduct.

**GENERAL CONDUCT**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.