

Dear Councillor

11 September 2008

You are invited to attend a meeting of the **RESOURCES COMMITTEE** to be held **on TUESDAY 16 SEPTEMBER 2008 at 6.30 pm** in the Committee Room at the Town Hall, West Borough, Wimborne Minster.

Members of the public are advised that they may speak at the meeting, at the discretion of the Chairman, if notification is given to the Clerk prior to the meeting.

Yours sincerely

Town Clerk

A G E N D A

- 1** Apologies for Absence.
- 2** **SCHEDULE OF PAYMENTS**
- 3** **MONTHLY ACCOUNTS**
To receive the monthly accounts for the period to the end of Aug 2008 (copy herewith).
- 4** **REVIEW OF THE SYSTEM OF INTERNAL AUDIT (Min 43 – 17.06.08)**
To receive the report of the Chairman and Vice-Chairman (copy herewith).
- 5** **TOWN HALL**
Town Clerk to report.

MEMBERS OF COMMITTEE

Cllr A J Hampton (Chairman)

Cllr Mrs B S J Feltham (Vice-Chairman)

Cllr L G Harvey

Cllr Ms A McCarthy

Cllr D G L Packer

Ex-Officio - Chairman & Vice-Chairman of the Council

Cllr M J Hodkinson

Cllr A K O Oliver MBE

Cllr T F Wheeler

Resources Committee – 16 September 2008

(Members are reminded of the importance of letting the office know of non-attendance by noon on the day of the meeting.)

LOCAL GOVERNMENT ACT 2000 and CODE of CONDUCT

Members are reminded that when in Committee any personal or personal and prejudicial interests must be declared at the commencement of the discussion involving that interest or when the interest becomes apparent and must then take the appropriate action in accordance with the Council's Code of Conduct.

GENERAL CONDUCT

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.