

**WIMBORNE MINSTER TOWN COUNCIL**

**MINUTES** of a meeting of the **POLICY & REVIEW COMMITTEE** held on **TUESDAY 20 OCTOBER 2009 at 7.33 pm** in the Committee Room, Town Hall, Wimborne Minster.

**COMMITTEE MEMBERS PRESENT**

**Cllr J Burden (Chairman of the Council)**  
**Cllr T F Wheeler (Vice-Chairman of the Council)**  
**Cllr A J Hampton (Chairman Resources Committee)**  
**Cllr L G Harvey (Chairman Recreation & Leisure Committee)**  
**Cllr M J Hodgkinson (Chairman Planning & Environment Committee)**

**ALSO PRESENT**

**Cllr Mrs D J March**  
**Cllr A K Oliver, MBE**

**135** **BUDGET POSITION & PRECEPT**

The Town Clerk submitted a report, a copy of which had been circulated to each Member and a copy of which appears as **Appendix A** to these Minutes in the Minute Book.

The report set out the budgetary requirements of each Committee and the resulting likely level of precept. The Town Clerk reported that the Resources Committee had approved its budget as submitted earlier that evening.

**RECOMMENDED**

- (a) that the spending Committees' budgets for 2010/2011 as submitted be approved;
- (b) that the precept for the 2010/2011 financial year be set at £236,039.

**136** **CHRISTMAS CLOSURE OF OFFICE**

The Town Clerk submitted a report, a copy of which had been circulated to each Member and a copy of which appears as **Appendix B** to these Minutes in the Minute Book.

The Committee was asked to consider the Christmas closure arrangements.

**RESOLVED** that the office be closed to the public between 29 and 31 December 2009 (inclusive) and staff be required to take three days annual leave.

**137**                    **EXCLUSION OF PRESS & PUBLIC**

**RESOLVED** that in view of the confidential nature of the business about to be transacted, the press and public be excluded from the remainder of the meeting.

**138**                    **RISK ASSESSMENT REVIEW 2009/2010**

See Confidential Minute 138/321

The meeting closed at 7.42 pm.

Signed ..... Date .....  
Town Mayor and Chairman of the Council