

Dear Councillor

5 January 2012

You are invited to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE to be held on TUESDAY 10 JANUARY 2012 at 6.30 pm** in the Committee Room at the Town Hall, West Borough, WIMBORNE MINSTER.

Members of the public are advised that they may speak at the meeting, at the discretion of the Chairman, if notification is given to the Clerk prior to the meeting.

Yours sincerely

Town Clerk

AGENDA

- 1 Apologies for absence.
- 2 **THE SQUARE ENHANCEMENT SCHEME**
 - a) **Programme of Works**
To receive a letter dated 19 December 2011 from the Head of Environmental Services at East Dorset District Council (copy herewith and previously circulated);
 - b) **Plane Tree**
To receive a letter dated 22 December 2011 from the Engineering Services Manager at East Dorset District Council (copy herewith and previously circulated).
- 3 **DORSET WIDE GYPSY, TRAVELLER AND TRAVELLING SHOW PEOPLE SITE ALLOCATIONS JOINT DEVELOPMENT PLAN DOCUMENT**
To receive an email dated 18 November 2011 from the Head of Community and Economy at East Dorset District Council (copy herewith) and to consider whether to respond to the proposals contained in this document (previously circulated).

4 PLANNING DECISIONS

To receive a schedule of recent planning decisions by East Dorset District Council (copy herewith).

5 PLANNING APPLICATIONS

- a) to consider any current planning applications referred to Committee by the Chairman;
- b) to receive schedules of comments on planning applications made by Members from 21 November to 12 December 2011 (copy herewith).

MEMBERS OF COMMITTEE

Cllr D G L Packer (Chairman)

Cllr P H Bartlett (Vice-Chairman)

Cllr S K Bartlett

Cllr Mrs S A Cook

Cllr Mrs D J March

Cllr Mrs A E Roberts

Ex-Officio – Chairman & Vice-Chairman of the Council

(Members are reminded of the importance of letting the office know of non-attendance by noon on the day of the meeting)

LOCAL GOVERNMENT ACT 2000 and CODE of CONDUCT

Members are reminded that when in Committee any personal or personal and prejudicial interests must be declared at the commencement of the discussion involving that interest or when the interest becomes apparent and must then take the appropriate action in accordance with the Council's Code of Conduct.

GENERAL CONSIDERATIONS

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.